

Archdiocese of Anchorage
Semi-Annual Parish Safe Environment Report

Parish Name _____ Date _____

I. Parish Employees (including non-paid faith formation and youth ministry leaders): All new employees are required to have background checks at hire and all employees are to have background checks every five years.

Total number of employees _____

Total number of background checks completed _____

Explanation of discrepancy _____

All employees (including non-paid faith formation and youth ministry leaders) are to attend Archdiocesan Employee Safe Environment Training at hire and every three years thereafter.

Total number of employees who have attended training. _____

Explanation of discrepancy _____

All employees are to attend and sign annual update of Archdiocesan Code of Conduct

Date of annual review of Code of Conduct _____

Number of employees in attendance _____

II Volunteers: All volunteers who work directly with minors or vulnerable adults must have a background check done before beginning ministry and every five years.

Total number of volunteers who work directly with minors or vulnerable adults _____

Total number of background checks completed _____

Explanation of discrepancy _____

All volunteers must attend a volunteer Safe Environment Training before beginning ministry.

Total number of volunteers who have attended training _____

Explanation of discrepancy _____

All volunteers are to attend and sign an annual update of the Archdiocesan Code of Conduct for Volunteers

Date of annual review _____

Number of volunteers in attendance _____

III Children: All children attending faith formation classes must attend grade and age appropriate Safe Environment Training annually.

Total number of children registered for faith formation classes _____

Total number of children who attended training _____

Explanation of discrepancy _____

IV Parents: All parents of students who attend faith formation or youth programs are to be offered Safe Environment Training annually

Date Training Offered during this period _____

Number of attendees _____

Pastor or Pastoral Administrator's Signature

Date